

## **1.1005 SEARCH REPORT**

- A. Consistent with **1.110.02 Consent Searches**, officers will utilize agency Search Reports to record required information when conducting consent searches, “Terry” stops, and probable cause searches.
1. Items 1-15 must be completed consistent with **1.110.02.F**.
  2. Items 16-19 are optional consistent with **1.110.02.G**.
- B. An example of a Search Report accompanies this directive. Instructions in this directive section that correspond to numbered fields on the Search Report will be followed by officers completing Search Reports.
1. Mark that the search was of a **Vehicle, Person, or Premises**.
  2. Enter the CCN.
  3. Mark that consent was **requested, granted, refused, or not required-probable cause**.
  4. Mark the type of search that was conducted, either by **hand or K-9**.
  5. Enter the exact location where the actions were taken.
  6. Enter the description of any vehicle involved.
  7. Enter **race** and **sex** information for all persons involved. Use the 1. blocks for the primary individual involved, e.g., the driver, premises owner, etc. Use the race codes of W, B, H, A, and O.
  8. Enter a brief description of the reason for the initial contact, e.g., traffic violation, suspicious person, suspicious vehicle, etc.
  9. Enter brief, but specific reasons for requesting the search. This section is not required if the information is included in a report.
  10. Mark if a report was written.
  11. Mark if property was recovered as result of the search.
  12. Enter the tag number associated with any recovered property.
  13. Enter the name and ID# of officer initiating the actions.
  14. Enter the name and ID# of reviewing supervisor.
  15. Enter the name of the person being searched or granting permission to have the vehicle or premises searched.
  16. Signature of the person granting consent.
  17. Witness signature. This will ordinarily be the signature of an officer involved in the incident.
  18. Enter the date and time consent was granted.

<b>University of Maryland Department of Public Safety Search Report (Required)</b>								<b>Vehicle</b>				<b>CCN</b>											
								<b>Person</b>															
								<b>Premises</b>															
Consent Search				Type of Search								Consent Not Required											
				<b>Consent Requested</b>								<b>Hand</b>								<b>"Terry" Stop (Complete MSP97)</b>			
				<b>Consent Granted</b>								<b>K-9 Scan</b>								<b>Probable Cause</b>			
				<b>Consent Refused</b>																			
Location Of Search:																							
Name of Primary Subject * (Last, First M.I.):																							
Vehicle Information		Veh. License #				State		Veh. Year		Make				Model				Color					
Persons		1 *		2		3		4		5		6		7		8							
		Race	Sex	Race	Sex	Race	Sex	Race	Sex	Race	Sex	Race	Sex	Race	Sex	Race	Sex						
<b>* Primary Subject (e.g.: driver, agent or owner in control of area to be searched, etc.)</b> <b>Race Codes: W=White/Caucasian B=Black/ African-American H=Hispanic A=Asian/Oriental O=Other or Mixed Race</b>																							
Reason for Initial Contact:																							
Specific Grounds for Requesting / Conducting Search (Not Required if Contained in Report Narrative)																							
Report		Property Recovered		Property Tag #'s				Officer				ID#		Supervisor				ID#					
Yes		Yes																					
No		No																					
Consent Search & Seizure Advisory (Optional, 1.1005)																							
<p>I, _____, have been fully informed of my absolute Constitutional right to refuse to permit a search of the described vehicle and/or premises without a search warrant. I am fully aware of any Constitutional rights regarding a search and seizure. I completely waive my rights knowing that if any incriminating material is found pursuant to a search it may be seized and used against me in any court of law.</p> <p>I authorize University of Maryland Police Officers to conduct a complete search of the vehicle and/or premises described herein. I authorize University of Maryland Police Officers to take from the vehicle and/or premises any letters, papers, materials, or other property of any kind which they may desire.</p> <p>I give this written permission to University of Maryland Police Officers freely, voluntarily, and without threats or promises of any kind having been made to me.</p>																							
Signature						Witness						Date				Time							

